

HARNETT FORWARD TOGETHER COMMITTEE, INC.

RECORDS ACCESS POLICY

Harnett Forward Together Committee, Inc. (the "Non-Profit") is a non-profit corporation formed to assist in reducing the burden of Harnett County (the "County") in supporting economic development activities. The Non-Profit was formed separately from the County government; operates independently of the County, but the two entities' economic development efforts are coordinated; and the Board of Directors of the Non-Profit is controlled by a distinct majority of private sector individuals who are not county government representatives and are not appointed by the County. As such, the Non-Profit is a separate entity from the County and is not a "public agency" which is subject to the Public Records Law, N.C.G.S. §§132-1 to 132-10.

However, by the adoption of this policy, the Board of Directors of the Non-Profit has determined that in general, but on a case by case basis, the Non-Profit will allow the public access to certain records of the Non-Profit. Although not required to release such records since it is not a public agency subject to the Public Records Law, the Non-Profit's Board of Directors, as a matter of policy, has determined to make such records available generally, but only after a case by case evaluation of each request.

The Non-Profit, not being a public agency subject to the Public Records Law, makes all disclosures of records on a voluntary basis. Consequently, the Non-Profit will consider each records request on a case by case basis, consistent with the sense of openness as expressed in this policy.

Regardless of any other considerations, no records will be released which:

1. Are trade secrets or confidential information of a private company, as designated by that company;
2. Concern a recruitment project which is still pending, in the sense that the company being recruited has not yet announced a location for its facility;
3. Would be exempt from disclosure pursuant to the terms of the Public Records Law as that legislation may exist and be interpreted from time to time; and
4. The release of would be detrimental to the best interests of the County's economic development efforts.

Requests for copies of records of the Non-Profit shall be processed as follows:

1. All requests for copies of records shall be in writing and shall be specific as to the particular records being sought.
2. Requests for records shall be addressed to then current Chairman of the Board of Directors of the Non-Profit. The name of that individual can be obtained by contacting the Non-Profit's offices.

3. The Chairman and Executive Director of the Non-Profit shall consult with one another, as to whether the requested records shall be released or whether such records are subject to one or more of the four exemptions from this policy stated above.
4. The Chairman shall inform the requesting party in writing as to whether the requested records will be released, and if so, the cost of obtaining these records, and guidance on how they can be obtained.
5. If the requesting party disagrees with a decision by the Chairman and Executive Director to deny the release of certain records, the requesting party can appeal this denial to the Board of Directors of the Non-Profit.
6. The Board of Directors will consider this matter at its next regularly scheduled meeting. The decision of the Board of Directors as to the release of certain records shall be communicated to the requesting party in writing.

Any person or entity requesting the release of records from the Non-Profit shall pay for the cost of reproducing these records. If copying of records is completed in the offices of the Non-Profit, the cost per page for copying shall be \$0.00 per page. If records are copied by a commercial copying business, the requesting party shall reimburse to the Non-Profit the actual cost incurred in obtaining copies

from the commercial copying business. In addition to reimbursing copying costs, the requesting party shall reimburse the Non-Profit for all staff costs (wages, benefits, overtime, etc) incurred in gathering and assimilating records, which are not subject to ready access.

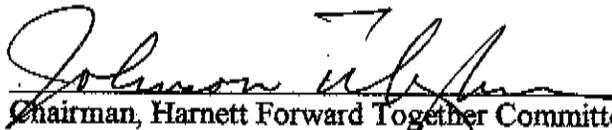
The Non-Profit may in its discretion, require the requesting party to place funds in deposit with the Non-Profit in an amount designated by the Non-Profit from which the above costs can be paid. Any funds so deposited which are not used to reimburse the costs incurred shall be refunded to the requesting party.

Requests for records which do not comply with this policy will be denied.

On the 26 day of May, 2005.

Adopted by the Board of Directors of
Harnett Forward Together Committee, Inc.


Secretary, Harnett Forward Together Committee


Chairman, Harnett Forward Together Committee


Executive Director, Economic Development Director